



# Congleton Amateur Swimming Club

## Code of Practice

Congleton Amateur Swimming Club is fully committed to safeguarding and promoting the well-being of all its members. The club believes that it is important that members, teachers, administrators, parents and guardians associated with the club should, at all times, show respect and understanding for the safety and welfare of others. Therefore, members are encouraged to be open at all times and to share any concerns or complaints that they may have about any aspect of the club with Bill Wolstencroft, Chair of CASC or the Secretary, Sue Conway. There is a dedicated email address for safeguarding concerns: [welfare.congletonasc@talktalk.net](mailto:welfare.congletonasc@talktalk.net).

## 2. Committee Members and Volunteers

- ✓ 1. At all times adhere to the CASC Code of Ethics, Rules and Regulations;
- ✓ 2. At all times adhere to the CASC Child Protection Policy and Procedure;
- ✓ 3. At all times adhere to the CASC Equality and Diversity Policy;
- ✓ 4. Adhere fully to the role description as outlined by the club and never use that role to gain favour for yourself or any individual swimmer;
- ✓ 5. Consistently display high standards of behaviour and appearance
- ✓ 6. Treat all swimmers and volunteers with respect and dignity, value their worth and treat everyone equally recognising their needs and ability within the context of the sport;
- ✓ 7. Encourage and guide swimmers to accept responsibility for their own behaviour and performance;
- ✓ 8. Continue to seek and maintain your own development in line with your role and complete a Safeguarding Children in Sport course, if appropriate to your role;
- ✓ 9. Treat all information of a personal nature about individual swimmers as confidential, except in circumstances where to do so will allow a child to be placed at risk of harm or continue to be at risk of harm. Any personal information should only be discussed on a "need to know" basis;
- ✓ 10. Encourage all swimmers to obey the spirit of the rules and regulations both in and out of the pool;
- ✓ 11. Never encourage or condone swimmers, volunteers, parents or carers to violate the rules of the club or the sports and report any violations appropriately; and
- ✓ 12. Refer all concerns of a child safeguarding nature in line with the procedures contained in the CASC Policy and Procedure.
- ✓ 13. Remember that someone else might misinterpret your actions, no matter how well-intentioned.

YOU MUST NOT:

- ✓ 14. Exert undue influence to obtain personal benefit or reward. In particular, teachers must not use their position to establish or pursue a sexual or improper relationship with an athlete or someone close to them;
- ✓ 15. Permit abusive youth / peer activities (e.g. ridiculing, bullying etc);
- ✓ 16. Play physical contact games with young people or allow rough or sexually provocative games or inappropriate touching or talking in any group for which you are responsible;
- ✓ 17. Have inappropriate physical or verbal banter with participants or other volunteers;
- ✓ 18. Encourage the isolation and / or bullying of a participant or volunteer;
- ✓ 19. Make suggestive remarks or gestures or tell jokes of a suggestive nature;
- ✓ 20. Spend time alone with a child (unless you are the parent or guardian of the child);
- ✓ 21. Smoke or drink alcohol when you are in the role as a volunteer with the club;
- ✓ 22. Use any form of sexually charged verbal intimacy or innuendoes to or about any swimmer or volunteer.

## References

Congleton Amateur Swimming Club Child Protection Policy and Procedure

Code of Practice 1 Swimmers

Code of Practice 3 Parents, carers and guardians

Code of Practice 4 Teachers and poolside helpers

Code of Practice 5 Changing room policy

Everybody Sport and Recreation Volunteer Agreement