



Congleton Amateur Swimming Club

Code of Practice

Congleton Amateur Swimming Club is fully committed to safeguarding and promoting the well-being of all its members. The club believes that it is important that members, teachers, administrators, parents and guardians associated with the club should, at all times, show respect and understanding for the safety and welfare of others. Therefore, members are encouraged to be open at all times and to share any concerns or complaints that they may have about any aspect of the club with Bill Wolstencroft, Chair of CASC or the Secretary, Sue Conway. There is a dedicated email address for safeguarding concerns:

welfare.congletonasc@talktalk.net.

5. Changing Room Policy

Notice is brought to the attention of all members, parents, carers and guardians that the changing rooms at Congleton Leisure Centre are not supervised or covered by CASC and that responsibility for the behaviour and property of swimmers is with swimmers, parents, carers and guardians.

1. The changing rooms are public areas, **which may be used by other members of the public** not associated with the club.
2. Lockers are provided for personal belongings. If a parent is concerned about the property of their child, they can ensure that their child has the necessary money to use a locker, or the child can hand their belongings to the parent to put in a locker.
3. Children up to but not including their 8th birthday, may use the changing room of the opposite sex, provided that they use a closed cubical to change in and that they are accompanied by a parent or other adult of the sex for which the changing room is designated. This means that a girl of 7 years old may use the men's changing room if accompanied by her father or other responsible adult male and a boy of 7 years may use the women's changing room if accompanied by his mother or other responsible female adult. This is in line with the Leisure Centre policy;
4. Any parent with particular concerns about the use of changing rooms may request that they and their child use the disabled changing room which is accessed directly from the poolside.
5. During a swimming session, a junior (under 18) swimmer should only leave the pool after requesting and gaining permission from the teacher. If he or she fails to return in a reasonable time, or appears upset when leaving the pool area, the teacher or teacher should request a suitable club volunteer to ensure that he or she is all right. It is best practice for two adults to look for the swimmer (the second person could be a senior swimmer or another parent);
6. If a complaint is received that an incident has occurred in the changing room between a swimmer and any other person, the club has a duty to act upon that concern and investigate appropriately. If the incident involves a person not associated with the club, the pool manager should be made aware and consideration given as to whether the statutory agencies need informing;
7. Parents, carers and guardians are made aware that the behaviour of swimmers in the changing rooms is part of the swimmers' code of conduct;
8. As far as is possible, the club has a duty of care to swimmers, which extends to an awareness on the part of the club that the junior members have been collected at the conclusion of a session. Because

the changing rooms are public areas, the club will not be expected to search the changing rooms to ensure that all junior swimmers have left. If a child is not collected by a parent, the child should make the teacher or reception volunteer aware and this individual will ensure that the club member is supervised by an appropriate person until the parents arrives or the parent communicates alternative arrangements;

9. **No adult should be alone with a junior member for which they do not have personal responsibility, in a changing room.**

References

Congleton Amateur Swimming Club Child Protection Policy and Procedure

Code of Practice 1 Swimmers

Code of Practice 2 Committee members and volunteers

Code of Practice 3 Parents, carers and guardians

Code of Practice 4 Teachers and poolside helpers